

# DELAWARE PROFESSIONAL STANDARDS BOARD

The Townsend Building  
401 Federal Street, Suite 2  
Dover, Delaware 19901

## Meeting Minutes

Department of Education  
Cabinet Room  
Dover, DE 19904  
August 4, 2016  
2:00 P.M.

**Members Present:** Gerald Allen, Amber Augustus, Linda Brown, Jennifer Burton, Stephanie DeWitt, Nelia Dolan, Laura Glass, Darren Guido\*, Rosaria Macera, Darlene O'Neill, Mary Pinkston, Stephanie Smith, and Sue Smith.

**Members Absent:** Diane Albanese, David Kohan, Byron Murphy\*

**Others Present:** Chris Kenton, PSB Executive Director; Laura Makransky, Deputy Attorney General, representing the PSB; Rick Lane, PSB Administrative Assistant; Maria Paxson, DOE; Lynn Fulton-Archer, DOE; Donna Johnson, State Board Executive Director; Kevin DiConstanzo, PSB Summer Fellow; Sarah Sacksteder, PSB Summer Fellow; Lindsay Luzier, PSB Summer Fellow; Valerie Dunkle, Deputy Attorney General, representing the DOE; Patricia McGonigle, DSEA; Siobhan Sullivan, DOE Investigator; Donna Mitchell, Wilmington University

\* Byron Murphy, the Chairperson of the Professional Standards Board, designated Dr. Darren Guido to act as the Chairperson for the purpose of presiding over the August 4, 2016 meeting.

### I. Opening

**Call to Order:** Dr. Guido called the meeting to Order at 2:02 p.m.

#### Approval of Agenda

A motion was made by Ms. Brown and seconded by Mr. Allen to approve the August 4, 2016 agenda as amended. *The motion carried* (13 Yes to 0 No's – Allen, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, Smith, and Smith).

#### Approval of Minutes for June 2, 2016

A motion was made by Ms. Burton and seconded by Ms. DeWitt to approve the June 2, 2016 minutes. *The motion carried* (13 Yes to 0 No's – Allen, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, Smith, and Smith).

### II. Public Comment

None

### **III. Executive Director's Report**

Since the last PSB meeting in June, Mr. Kenton has been working on the following items for the PSB:

- Mr. Kenton attended the NASDTEC Conference with Erin Pieshala and Maria Degnats from the Licensure and Certification Office.
- Mr. Kenton presented to the State Board of Education Regulations 1522 (Elementary School Counselor), 1545 (Secondary School Counselor), and 1582 (School Nurse) for Final Action. All were approved.
- Mr. Kenton met with Linda Wolfe from DOE to discuss the requirements under Regulation 1510 (School Nurse).
- Mr. Kenton met with Secretary Godowsky to discuss CTE and STS Teacher certification concerns.
- Mr. Kenton held several meetings with Gregory Fulkerson, Lynn Fulton-Archer, Terry Richard, and Maria Paxson regarding Regulations 1561, 1562, and 1565.
- Mr. Kenton met with Vivian Bush of the Cape Henlopen School District to discuss program approval for their Pyramid Program.
- The LCCC met on Monday August 1<sup>st</sup>.
- Mr. Kenton met with Darren Guido and Laura Makransky to discuss the agenda.
- Mr. Kenton attended a meeting regarding ESSA implementation.
- Mr. Kenton has held several phone meetings with Lisa Hedrick from ETS to discuss assessments.
- The PSB has had three summer interns (Kevin DiConstanzo, Sarah Sacksteder, and Lindsay Luzier) working on projects for the board over the last two months.

### **IV. PSB Standing Committees**

#### **A. Licensure Certification Criteria**

- Shannon Holston provided the Board with an update. The next meeting scheduled for September 19, 2016 at 3:00 p.m. in the Cabinet Room at the Townsend Building.

#### **B. Professional Development and Associated Compensation Criteria Committee**

- Mr. Kenton informed the Board that he would poll all of the Board members, individuals who previously served on PDAC, and any other stakeholders and request that they provide their suggested amendments to PDAC's charge by a certain date. Mr. Kenton reported that Mr. Murphy will determine the amendments to PDAC's charge and present them to the Board for approval at the September meeting.

### **V. Presentations**

- Sarah Sacksteder, a PSB Summer Fellow, presented PSB Hearing Procedures & Rules

- Kevin DiConstanzo, a PSB Summer Fellow, presented Administrator Assessments

## VI. Discussion Items

### A. *1510 – Issuance of an Initial License*

Shannon Holston discussed proposed revisions to Regulation 1510. The proposed revisions were made to this regulation based on input from the Department of Education. The Board reviewed and discussed the proposed revisions.

### B. *1565 – World Language Teacher*

Lynn Fulton-Archer presented proposed revisions to Regulation 1565. The proposed revisions were made to this regulation based on input from the Department of Education. The Board reviewed and discussed the proposed revisions.

## VII. Action Items

### A. *License Suspension Decision – PSB File No. 2016-01*

A motion to move into executive session for the purpose of discussing the content of the license holder's personnel file was made by Ms. Burton and seconded by Dr. Smith. ***The motion carried*** (13 Yes to 0 No's – Allen, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, Smith, and Smith).

The Board entered Executive Session and the meeting was closed to the public.

A motion to return to open session was made by Ms. Dolan and seconded by Ms. Burton. ***The motion carried*** (11 Yes to 0 No's – Allen, Augustus, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, and Sue Smith).

A motion to adopt the decision of the hearing panel regarding PSB File No. 2016-01 was made by Ms. Dolan and seconded by Ms. DeWitt. ***The motion carried*** (11 Yes to 0 No's – Allen, Augustus, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, and Su. Smith).

### B. *1561 –Bilingual Teacher*

Maria Paxson presented proposed revisions to Regulation 1561. The proposed revisions were made based on input from the Department of Education. The Board reviewed and discussed the proposed revisions.

A motion to table the regulation was made by Ms. Burton and seconded by Ms. Smith. ***The motion carried*** (13 Yes to 0 No's – Allen, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, Smith, and Smith).

### C. *1562 – English to Speakers of Other Languages (ESOL) Teacher*

Maria Paxson presented proposed revisions to Regulation 1562. The proposed revisions were made based on input from the Department of Education. The Board reviewed and discussed the proposed revisions.

A motion to approve the regulation as presented was made by Ms. Pinkston and seconded by Ms. Brown. ***The motion carried*** (12 Yes to 0 No's – Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, Smith, and Smith).

**D. 2016 – 2017 Meeting Calendar Amendment**

The proposed amendment to the 2016 – 2017 PSB meeting calendar of moving the September 2016 meeting from September 1<sup>st</sup> to September 8<sup>th</sup> was previously provided to members for review.

A motion to approve the proposed amendment to the 2016 - 2017 meeting schedule was made by Ms. Dolan and seconded by Ms. Burton. ***The motion carried*** (12 Yes to 0 No – Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, Smith and Smith), approving the PSB meeting schedule for 2016 - 2017.

**E. Personnel Matters Regarding Hearing Officers**

A motion to move into executive session and close the meeting to the public for individuals' qualifications for hearing officer and discussing the content of personnel files was made by Ms. Burton and seconded by Ms. DeWitt. ***The motion carried*** (13 Yes to 0 No's – Allen, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, Smith, and Smith).

The Board entered Executive Session and the meeting was closed to the public.

A motion to return to open session was made by Ms. Dolan and seconded by Ms. Brown. ***The motion carried*** (13 Yes to 0 No's – Allen, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, Smith, and Smith).

A motion to terminate the Statement of Agreement of the Hearing Officer signed by the parties on January 14, 2016 and February 8, 2016 was made by Ms. Dolan and seconded by Ms. Burton. ***The motion carried*** (13 Yes to 0 No's – Allen, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, Smith, and Smith).

A motion to not extend the Statement of Agreement of the Hearing Officer signed by the parties on January 14, 2016 and February 8, 2016 was made by Ms. O'Neill and seconded by Ms. DeWitt. ***The motion carried*** (13 Yes to 0 No's – Allen, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, Smith, and Smith).

**VIII. Public Comment**  
**None**

**IX.     Adjournment**

A motion to adjourn was made by Ms. Smith and seconded by Mr. Allen. ***The motion carried*** (13 Yes to 0 No's – Allen, Augustus, Brown, Burton, DeWitt, Dolan, Glass, Guido, Macera, O'Neill, Pinkston, Smith and Smith). The meeting adjourned at 4:20 p.m.